

Responsibility Checklist for DVR Consumers Applying for a DVR Training Grant

You are responsible for making sure that all of the steps on the checklist are completed. If you do not, it might affect your financial aid and/or your DVR Training Grant.

- ☐ Apply for federal financial aid by April 15th.
- ☐ You can fill out a free application at <http://www.fafsa.ed.gov>.
- ☐ Apply for admission to the school(s) you are interested in attending. (This step only applies to new or transfer students.)
- ☐ Get the *DVR Training Grant - Information Form* from your DVR counselor. Sign and return the form to your DVR counselor. Your signature gives permission for the financial aid office to share financial aid information with DVR.
- ☐ Your DVR counselor will send the signed *DVR Training Grant - Information Form* to the financial aid office of the school you plan to attend. The financial aid office will send the completed form to back the DVR office.
- ☐ Your DVR counselor will calculate the amount of your DVR Training Grant and will contact you regarding your DVR Training Grant award.

Before you can get your DVR Training Grant for the second semester/quarter, you must provide your DVR counselor with a copy of your grade report for the first semester/quarter.

Keep receipts to verify your school-related expenses.